

BAR/BAT MITZVAH STUDENT MONTHLY ORGANIZATION SHEET

Name _____ Tutor _____

Date of Service: _____ **MINCHA** Goal Date for Finishing All Hebrew _____

Days Per Week I Should Be Practicing: _____

Month of Tutoring	Tasks	Dates Completed	Goals and Objectives
<p>7 months prior to Service <i>(write in dates of tutoring sessions)</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Understand Tutor Expectations <input type="checkbox"/> Understand Notebook Projects/Service Attendance; Check on projects previously done. <input type="checkbox"/> Read Torah Blessings <input type="checkbox"/> Chant Torah Blessings <input type="checkbox"/> Read Kiddush <input type="checkbox"/> Chant Kiddush <input type="checkbox"/> Begin first service prayer: _____ <input type="checkbox"/> Explain Service <input type="checkbox"/> Discuss Kol Koreh Program and learning trope with your tutor. 	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Goals:</p> <ul style="list-style-type: none"> • Begin prayers; • Expectations on practice times; • Expectations about notebook projects and service attendance.
<p>6 months prior to Service</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Practice Prayers in the Service Already Learned _____ <input type="checkbox"/> Read New Prayers in the Service _____ <input type="checkbox"/> Practice chanting New Prayers in the Service _____ <input type="checkbox"/> Check Monthly Notebook Project/Services 	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Goals:</p> <ul style="list-style-type: none"> • Practice prayers from last month and learn new service prayers
<p>5 months prior to Service</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Practice Prayers in the Service Already Learned _____ <input type="checkbox"/> Learn any remaining new prayers: _____ <input type="checkbox"/> Review service in order <input type="checkbox"/> Understand Trope Family Colors, Color Aliyah 1 <input type="checkbox"/> Begin reading Aliyah 1 <input type="checkbox"/> Read Torah portion in English <input type="checkbox"/> Check Monthly Notebook Project/Services 	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Goals:</p> <ul style="list-style-type: none"> • Finish Service • Start learning Torah portion.
<p>4 months prior to Service</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Read Aliyah #1 smoothly <input type="checkbox"/> Chant Aliyah #1 smoothly <input type="checkbox"/> Review Prayers <input type="checkbox"/> Color in Tropes for Aliyah 2 <input type="checkbox"/> Get Hebrew Progress Check with Cantor <input type="checkbox"/> Torah Commentary Meeting with Rabbi Saxe <input type="checkbox"/> Write Torah Commentary Draft <input type="checkbox"/> Check Monthly Notebook Project/Services 	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Goals:</p> <ul style="list-style-type: none"> • Aliyah #1; • Get progress check by Cantor Scher or Shochet; • Begin Torah Commentary meetings with Rabbi Saxe

3 months prior to Service	<input type="checkbox"/> Practice Aliyah 1 without vowels <input type="checkbox"/> Read Aliyah #2 smoothly <input type="checkbox"/> Chant Aliyah #2 smoothly <input type="checkbox"/> Review all Hebrew Prayers; Service Packet <input type="checkbox"/> Color in Tropes for Aliyah 3 <input type="checkbox"/> Finalize Torah Commentary; Send to Rabbi Saxe; Have final meeting with Rabbi Saxe <input type="checkbox"/> Check Monthly Notebook Project/Services <input type="checkbox"/> Set up Speech meeting with Rabbi Schwartzman	 	Goals: <ul style="list-style-type: none"> • Aliyah #2; • Final meeting with Rabbi Saxe
2 months prior to Service	<input type="checkbox"/> Practice Aliyah 2 without vowels <input type="checkbox"/> Practice Aliyah 1 without vowels <input type="checkbox"/> Read Aliyah #3 smoothly <input type="checkbox"/> Chant Aliyah #3 smoothly <input type="checkbox"/> Check Monthly Notebook Project/Services <input type="checkbox"/> Speech meeting with Rabbi Schwartzman <input type="checkbox"/> Begin writing speech <input type="checkbox"/> Final meeting with Rabbi Schwartzman <input type="checkbox"/> Hebrew progress check with Cantor if requested. <input type="checkbox"/> Put Torah packet together	 	Goals: <ul style="list-style-type: none"> • Aliyah #3 • Speech Meetings • 1st Draft of Speech
1 month prior to Service	<input type="checkbox"/> Practice Aliyah 3 without vowels <input type="checkbox"/> Practice Reading from the Torah Scroll <input type="checkbox"/> Practice Prayer Packet on Bimah <input type="checkbox"/> Practice Torah Packet with Blessings <input type="checkbox"/> Fine Tune : <input type="checkbox"/> Finish Speech <input type="checkbox"/> Check Monthly Notebook Project/Services	 	Goals: <ul style="list-style-type: none"> • Reading from Torah; • Complete Speech • Use Microphones • Fine tuning of Hebrew • Finish everything from Notebook
First Rehearsal:	Thursday, _____ at 3:00 with Cantor _____	 	
Final Rehearsal	Thursday, _____ at 4:00 pm with Rabbi _____.	 	