

BOARD MEMBER ROLE AND EXPECTATIONS

Become knowledgeable about WoTRS:

You have been chosen to be a part of the decision-making body. Your participation is important in order to learn the many facets of WoTRS activities and functions. Your voice in helping us shape the current and future direction is important to us.

We are conscious of everyone's busy schedules, and ask that you make your best effort to attend meetings whenever possible and we will try to use our time efficiently.

Familiarize yourself with our by-laws and policies. They can be found on the TRS and WoTRS websites.

Familiarize yourself with any materials, including minutes of prior meetings, sent in advance of a Board Meeting.

Make an effort to learn and use appropriate procedures and forms for financial transactions, publicity requests, and calendar/room requests, if your function on the Board requires this.

Know your budget for any project or activity you chair and stay within it.

Be an example to other Board Members:

Be supportive of other Board members in and out of meetings. Speak openly, be respectful of the diversity of opinions, and abide by the consensus of the group.

Reach out to others on the Board. The more you engage with new people, the richer your experience will be and the greater an asset you become to WoTRS.

Be an Ambassador of WoTRS to our membership and to the congregation:

Attend WoTRS and Temple activities and functions. Speak positively about our work and our objectives whenever you have the opportunity. Seek to engage new members and participants and to identify potential leadership.